

A-11-3
PROVINCIAL
ORDINANCE



Republic of the Philippines
Province of Benguet
La Trinidad

OFFICE OF THE SANGGUNIANG PANLALAWIGAN
Regular Meeting: May 16, 2005

PRESENT: **HON. CRESCENCIO C. PACALSO**, Vice Governor & Presiding Officer

DISTRICT I

- HON. ALOYSIUS G. KATO, Board Member
- HON. FERNANDO M. ARITAO, Board Member
- HON. JUAN M. NAZARRO, JR., Board Member
- HON. MARCIANO T. INSO, SR., Board Member

DISTRICT II

- HON. JOHN B. KIM, Board Member
- HON. APOLINARIO T. CAMSOL, Board Member
- HON. LISO L. AGPAS, Board Member
- HON. JOHNNY S. UY, Board Member
- HON. SARIO M. COPAS, Board Member
- HON. JOSEPH A. COSENTE, Board Member

SECTORAL REPRESENTATIVES

- HON. WILLIAM H. ESTEBAN, PCL President, Member
- HON. EDDIE P. AMUASEN, Liga ng mga Brgy., Pres., Member
- HON. KRISTINE GRACE D. YUBOS, SKF President, Member

ABSENT: NONE

PROVINCIAL ORDINANCE NO. 05-100

AN ORDINANCE CHANGING THE POSITION TITLE OF PROVINCIAL SECRETARY TO SECRETARY TO THE SANGGUNIANG UNDER THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN

EXPLANATORY NOTE

Section 469 of R.A. 7160 otherwise known as the Local Government Code of 1991, provides for the position of a Secretary to the Sanggunian under the Sangguniang Panlalawigan Office, who shall be a career official with the rank and salary equal to a head of department or office and appointment thereof shall be mandatory for provincial governments.

The duties and functions of the Secretary to the Sanggunian is presently being performed by the Provincial Secretary, a position that was existing prior to the full implementation of R.A. 7160.

The re-titling of the position of Provincial Secretary to Secretary to the Sanggunian will conform to the provisions of the Local Government Code and eradicate

the confusion in communications as the later is more common to Local Government Units and not the title of provincial secretary.

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan in session assembled that:

Section 1. Change of Position Title – The position of Provincial Secretary is hereby re-titled as Secretary to the Sanggunian under the Sangguniang Panlalawigan Office.

Section 2. Qualifications, Powers and Duties. – (a) The Secretary to the Sanggunian shall be a career official with the rank and salary equal to a head of department or office.

(b) The Secretary to the Sanggunian must be a citizen of the Philippines, a resident of the Province of Benguet, of good moral character, a holder of a college degree preferably in law, commerce or public administration from a recognized college or university, and a first grade civil service eligible or its equivalent.

(c) The Secretary to the Sanggunian shall take charge of the Office of the Secretary to the Sanggunian and shall:

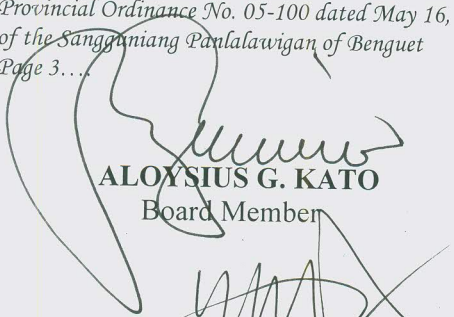
- (1) Attend meetings of the sanggunian and keep a journal of its proceedings;
- (2) Keep the seal of the local government unit and affix the same with his signature to all ordinances, resolutions, and other official acts of the sanggunian and present the same to the presiding officer for his signature;
- (3) Forward to the governor for approval, copies of ordinances enacted by the sanggunian and duly certified by the presiding officer, in the manner provided in Section 54 under Book 1 of R.A. 7160;
- (4) Furnish, upon request of any interested party, certified copies of records of public character in his custody, upon payment to the treasurer of such fees as may be prescribed by ordinance;
- (5) Record in a book kept for the purpose, all ordinances and resolutions enacted or adopted by the sanggunian, with the dates of passage and publication thereof;
- (6) Keep his office and all non-confidential records therein open to the public during the usual business hours;
- (7) Translate into the dialect used by the majority of the inhabitants all ordinances and resolutions immediately after their approval, and cause the publication of the same together with the original version in the manner provided under R.A. 7160; and
- (8) Take custody of the local archives and annually account for the same; and

(d) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance relative to his position.

Section 3. Effectivity. - This ordinance shall take effect immediately upon its approval.

CARRIED.





ALOYSIUS G. KATO
Board Member



JUAN M. NAZARRO, JR.
Board Member



FERNANDO M. ARITAO
Board Member



MARCIANO T. INSO, SR.
Board Member



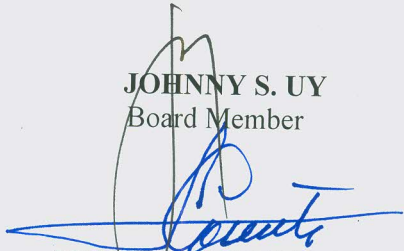
JOHN B. KIM
Board Member



APOLINARIO T. CAMSOL
Board Member



LISOL L. AGPAS
Board Member



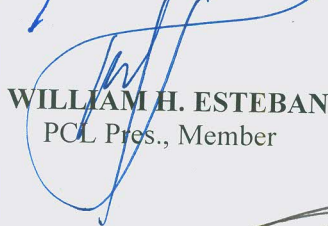
JOHNNY S. UY
Board Member



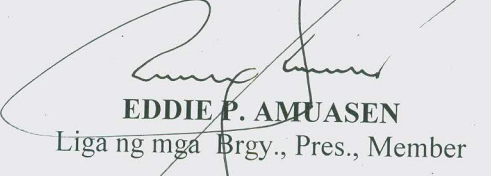
SARIO M. COPAS
Board Member



JOSEPH A. COSENTE
Board Member



WILLIAM H. ESTEBAN
PCL Pres., Member



EDDIE P. AMUASEN
Liga ng mga Brgy., Pres., Member



KRISTINE GRACE D. YUBOS
SKF President, Member

CERTIFIED CORRECT:



NOEL S. SABOG
SP Secretary

ATTESTED:



CRESCENCIO C. PACALSO
Provincial Vice Governor
Presiding Officer



BORROMEOP. MELCHOR
Provincial Governor

Date: 05-24-2005