



Republic of the Philippines
PROVINCE OF BENGUET
La Trinidad
SANGGUNIANG PANLALAWIGAN OFFICE
Telefax: (6374) 422-6530

REGULAR MEETING, JUNE 30, 2014

PRESENT: HON. CONCEPCION D. BALAO, Board Member
HON. FLORENCE B. TINGBAOEN, Board Member
HON. JOHNNY D. WAGUIS, Board Member
HON. ESTEBAN T. PIOK, Board Member
HON. JACK I. DULNUAN, Board Member
HON. NARDO B. CAYAT, Board Member
HON. BENJAMIN C. SAGUID, Board Member
HON. ROBERT M. NAMORO, Board Member
HON. JIM G. BOTIWEY, Board Member, Temporary Presiding Officer
HON. LEONARDO L. LAWANA, PCL President, Ex- Officio Member
HON. JAMES M. GUANSO, JR., LnB, Pres., Ex-Officio Member
HON. BLAS L. DALUS, IPO Representative, Ex-Officio Member

ABSENT: HON. NELSON C. DANGWA, Vice Governor (O.B.)
HON. ALFONSO L. FIANZA, Board Member (O.B.)

PROVINCIAL ORDINANCE NO. 14-165

AN ORDINANCE PRESCRIBING GUIDELINES AND POLICIES IN THE GRANTING OF FINANCIAL ASSISTANCE AND/OR DONATIONS TO INDIVIDUALS, GROUPS / ASSOCIATIONS / ORGANIZATIONS, AND OTHER QUALIFIED BENEFICIARIES

WHEREAS, there are individuals, groups or associations/organizations/cooperatives, and several government agencies, including the local government units, who or that seek financial assistance and/or donations from the provincial government, and the donations being given to participants in trainings like the rural or community based skills training, livelihood and entrepreneurship training;

WHEREAS, it is the aim of the provincial government to ensure equal, fair and objective provision of assistance/donation to those who really are in need and that the same shall be prioritized according to needs and qualifications of those requesting for such, and that such assistance shall be able to reach the countryside, even the most remote areas in the province;

NOW THEREFORE, on motion duly seconded,

BE IT ORDAINED BY THE SANGGUNIANG PANLALAWIGAN OF BENGUET IN SESSION, THAT:

Section 1. Title. This Ordinance provides or prescribes guidelines/policies in the granting of financial assistance and/or donations to individuals, charitable institutions, schools, local government units, cooperatives, groups or associations/organizations, whether government or non-government, and other partner-government agencies.

Section 2. Terms Defined

1. Financial assistance – refers to grants to be released in cash or in checks to qualified requisitioning individuals/entities. This shall be over

and above the financial assistance being granted to Individuals in Crisis Situation (AICS) program of the Provincial Social Welfare and Development Office, assistance to victims of natural or man-made calamities under the Provincial Disaster Risk Reduction Management Office (PDRRMO), and the livelihood assistance under the Offices of the Provincial Agriculturist, Provincial Veterinarian, Provincial Social Welfare Development Officer, among others, and those being charged under the Trust Funds of the province.

2. Donations – refer to grants and/or assistance in cash or in kind; those in kind however are understood to have been procured in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations. These include items such as supplies, materials and/or equipment embedded in trainings being conducted for rural or community based organizations.
3. Property Acknowledgment Receipt (PAR) or Acknowledgment Receipt of Equipment (ARE) – an official document duly accomplished as proof of receipt of the donation by the recipient and/or beneficiary of the donation from the Provincial Government of Benguet, containing therein the specifications, including the acquisition cost and life of the items donated. Copies of which shall be kept by the Offices of the Provincial Governor and the Provincial General Services Officer, for records, and reference purposes.

Section 3. Individuals/Entities that may be extended financial assistance/donations. Those entitled are individuals or groups, but not limited to the following:

1. Associations and/or organizations, including rural/community based organizations, senior citizens, youth (in and out-of-school), and several others;
2. Cooperatives;
3. Schools: public elementary, secondary, and tertiary including technical-vocational institutions and Day Care Centers;
4. Local Government Units: municipalities and barangays;
5. Individuals and/or groups authorized to officially represent the province of Benguet in out-of-town activities/competitions for sports development; intelligence, talent and/or skills development;
6. Participants/beneficiaries of rural or community based skills trainings, livelihood or entrepreneurship trainings; socio-cultural activities, tourism-related activities, and
7. Other entities/agencies (government or non-government) like the PNP, NAPOLCOM, BPATS, those with charters such as the Boy and/or Girl Scouts of the Philippines (BSP and GSP), Philippine Red Cross, etc.

Section 4. Qualifications

1. Associations/organizations whether with or without legal identity.
2. Cooperatives: Must be registered with the Cooperative Development Authority (CDA) and operational as certified by the CDA as of date of request.
3. Schools: Established for at least two years and still exist as of date of request.
4. Local Government Units of the province: 13 municipalities and 140 barangays



5. Individuals and/or groups must be with authority to officially represent the province of Benguet to out-of-town activities in the fields of sports; intelligence, talent and skills; or education-related activities; etc.

Section 5. Documentary Requirements

Where applicable, the following documents shall be attached to the requests:

1. Certificate of Registration and/or Accreditation;
2. Invitation or any proof of participation;
3. Favorable endorsement and/or recommendation from proper and/or appropriate authorities;
4. Others that may be required by the Office of the Governor and/or the Office of the Provincial Accountant.

Section 6. Procedure/process

1. Submission of requests: All requests shall be in writing and forwarded/submitted to the Office of the Governor.
2. Channels of requests:
 - a) Schools: through the Schools Division Superintendent for elementary and secondary schools, while the tertiary schools shall be endorsed by the school heads;
 - b) Barangay LGUs: through the Office of the respective Local Chief Executive/Municipal Mayor;
 - c) Cooperatives: through the Cooperative Development Specialist II of the Governor's Office;
 - d) Other agencies/entities (government or non-government): through or from the Head of the Agency;
 - e) Associations/organizations: through the Barangay Council where the office of the association/organizations is located;
3. Evaluation of requests: A focal person or a staff from the Office of the Governor shall be assigned to assess and evaluate requests, and recommend to the Governor appropriate amount in case of financial assistance and/or donations for final action of the latter.
4. Property Acknowledgment Receipt (PAR) or Acknowledgment Receipt of Equipment (ARE) shall be duly accomplished as proof of receipt of the donation by the recipient/beneficiary of the Provincial Government of Benguet, regardless of the equivalent amount involved or worth of the donation.

Section 7. Appropriation

The appropriation for the purpose shall be under the General Fund through lump sum or as maybe individually identified and enumerated to be incorporated in the Annual Budget of the province, particularly under the Office of the Governor, except for schools as the appropriations shall be incorporated

under the Special Education Fund (SEF) or the Provincial School Board. The total appropriation may also be increased depending on previous years' releases.

Section 8. Limitations/Ceilings for financial assistance

There shall be no limit or ceiling but a reasonable amount shall be recommended to the Provincial Governor, for his appropriate action.

Section 9. Amendments

Any proposal for amendment of this Ordinance after implementation shall be made in writing, for information and appropriation action.


Section 10. Effectivity

This Ordinance shall take effect upon its approval in accordance with the provisions of the Local Government Code of 1991, as amended.

Let this ordinance be forwarded to the Provincial Governor for his information and appropriate action.

CARRIED.


CONCEPCION D. BALAO
Board Member


FLORENCE B. TINGBAOEN
Board Member


JOHNNY D. WAGUIS
Board Member


ESTEBAN T. PIOK
Board Member


JACK I. DULNUAN
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PCL President, Ex-Officio Member


JAMES M. GUANSO, JR.
LnB President, Ex-Officio Member


BLAS L. DALUS
IPO Representative, Ex-Officio Member

CERTIFIED CORRECT:



ATTY. FRENZEL A. AYONG
Secretary to the Sanggunian

ATTESTED:



JIM G. BOTIWEY
Board Member & Temporary Presiding Officer

APPROVED:



NESTOR B. FONGWAN
Provincial Governor

Date: AUG 22 2014

